

**MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS OF ST DUNSTAN'S
CHURCH , MONKS RISBOROUGH HELD VIRTUALLY VIA ZOOM AT 7.00 PM ON WEDNESDAY 7th
OCTOBER 2020**

Introduction: vestry Meeting

The Annual Vestry Meeting opened at 7.05pm with prayers. The Reverend David Williams was in the chair. Approval of the meeting in 2019 was proposed by Margaret Hunnibell and seconded by Jane Curry and duly signed.

Rev. David Williams told the meeting that Johanna Powell was stepping down as Churchwarden and she was thanked for all she had done during her time in office. Margaret Hunnibell was prepared to serve again as Churchwarden and Paul Woodward-Court (proposed by Susanne Dodds and seconded by Morna Hinch) had agreed to serve in place of Mrs Powell. There being no other nominations, they were duly elected to serve for the coming year.

The meeting ended at 7.13pm

Annual Parochial Church Meeting

The APCM began at 7.14pm. All reports, previous minutes etc. had been collected into a documentation pack which had been available via email prior to the meeting.

1. Present and Apologies for absence

The Reverend David Williams took the chair with Sue Ingram as secretary for the meeting. There were 28 parishioners present and apologies were received from six. (See Appendix 1)

2. Minutes of 2019 APCM

Minutes of the 2019 APCM had been circulated with the Agenda papers. These were agreed to be a true record and were duly signed by the chairman.

3. Matters Arising

None

4. Notification of Other Business

It was agreed that the vacancy would be discussed under item 12.

There was a lastminute issue with the accounts. Ann Tomkins advised that it was a simple typographical error and that it could be corrected, re-printed and re-signed. David Powell agreed to re-sign the accounts.

5. PCC Annual Report

The Annual report had not previously been approved by the PCC so it was approved by all PCC members present. Proposed by Margaret Pitman and seconded by Anne White.

6. Fabric Report

The fabric report was missing from the meeting pack so Anne White detailed verbally the projects that had been undertaken during the previous year and agreed to produce a written version for addition to the pack post meeting. (See Appendix 2)

7. Electoral Roll

There were no questions on this report from the electoral roll officer Susanne Dodds.

8. Other reports

There were no questions on the other reports previously circulated.

9. Election of two members to the PCC

With the stepping down of Charlie Fairall and Libby Keane (whose term of office had ended) there were two vacancies to be filled. Angeline Vere – who is also our safeguarding officer – and Debbie Norie both agreed to stand and were duly elected. They were proposed by Vicky Brown and Rosemary Woodward-Court respectively and seconded by Susanne Carr and Angeline Vere respectively. Libby Keane agreed to be co-opted back onto the PCC for another year. (Agreed via text during the meeting)

10. Election of Sidespersons

Those listed on the agenda were duly re-elected; Pat Argue, Anne Baker, Christine Ballard, Margaret Butler, Susanne Carr, Avril Clark, Susanne Dodds, Janet Griffin, Jackie Highe, Morna Hinch, Sue Ingram, David Kemp, David Manthorpe, Jackie Manthorpe, Philip Masterton-Smith, Margaret Pitman, David Powell, Mary Quigley, Mick Quigley, Pam Rye, June Timms, Jo Wade, Avril Neighbour and Rosemary Woodward-Court.

Avril Neighbour had been omitted from the list and so was duly added, and Paul Woodward-Court was removed from the list as he now had other new duties as churchwarden.

11. Appointment of Independent Examiner of Accounts

David Powell was re-elected to the role of Independent Examiner of Accounts, proposed by Anne White and seconded by Paul Woodward-Court.

12. Other business

David Williams said that this was the first APCM to be held without James Tomkins in the chair, as he had sadly left the church. David was pleased to welcome Ann Tomkins to the meeting. He also said how blessed we were to have the services of Rob Brown, to whom huge thanks are due for all the help he has supplied with the taking of services, with worship and with pastoral issues within the parish. Rob will now be stepping back a little from the taking of Sunday services but will still be helping at St Dunstan's in other ways.

David also thanked Ted and Mary Kent for their help over the last year.

David pointed out how the vacancy has shown how people have come to the fore to help in the running of both St Peter's and St Dunstan's.

David highlighted the remaining process regarding the vacancy. He will be attending a Deanery meeting on 15th October, after which a Section 12 PCC meeting will be held prior to the signing off of the Parish Profile, and the issuing of an advert for a new incumbent.

It was agreed that a draft copy of the profile will be made available to anyone in the parish wishing to see it. Contact details can be given to the Secretary, Sue Ingram so she can forward via email. A copy will also be added to the church website via John McKay. Due to coronavirus we are unable to leave a hard copy in church.

There was some concern expressed by attendees that not all parishioners have had an input into the profile but it was pointed out that all possible avenues had been travelled in order to ensure that as many groups and as much of the community as possible had been approached for their views.

Thanks were also expressed for the team of volunteers who tend the churchyard. It is a massive job keeping the grounds around the church clean, tidy and well maintained.

Thanks must also go to David Williams for looking after us all during what has been a traumatic time.

David talked about a message of hope and prayer going forward, and that St Dunstan's is full of wonderful gifts and people that together make for a healthy church.

Margaret Hunnibell reported that she had today attended the 100th birthday of a parishioner – Ivan Stewart – and had taken flowers from all at St Dunstan's.

The meeting closed at 8.10pm with the saying of the Grace.