

**MINUTES OF THE ANNUAL VESTRY AND PAROCHIAL CHURCH MEETINGS OF ST
DUNSTAN'S CHURCH, MONKS RISBOROUGH HELD IN THE CHURCH AT 8.00 PM ON
MONDAY 19th MARCH 2018**

Introduction: vestry Meeting

The Annual Vestry Meeting opened at 8.00pm with prayers. The Reverend James Tomkins was in the chair. Approval of the meeting in 2017 was proposed and seconded and duly signed.

Rev. James Tomkins told the meeting that Mr Charlie Fairall was stepping down as Churchwarden, and he was presented with a gift and thanked for all he had done during his time in office. Mrs Johanna Powell was prepared to serve again as Churchwarden and Mrs Margaret Hunnibell had agreed to serve in place of Mr Fairall. There being no other nominations, they were duly elected to serve for the coming year.

The Terrier, Log Book and Inventory were all available for inspection.

James felt that it was not sensible to continue with the six-year-rule whereby Churchwardens are required to resign from office after six years service. He felt that St Dunstan's would have greater flexibility, should the situation arise where a Churchwarden, having been in office for six years but being happy to continue for a further year, is able to do so. This was unanimously approved.

The meeting ended at 8.11pm

Snapshot of Parish Life

Before moving on to the Annual Parish Church Meeting, Rev James Tomkins distributed a series of questions relating to life at both St Dunstan's and St Peter's and asked those present to consider what their answers might be. After a short time of consideration, the answers were collected and are presented in Appendix A, attached to these minutes.

Annual Parochial Church Meeting

The APCM began at 8.30pm. All reports, previous minutes etc had been collected into a documentation pack which had been available in paper copy for some 2 weeks and also through the church's website.

1. Present and Apologies for absence

The Reverend James Tomkins took the chair with Sue Ingram as secretary for the meeting. There were 31 parishioners present and apologies were received from five.

2. Minutes of 2017 APCM

Minutes of the 2017 APCM had been circulated with the Agenda papers. These were agreed to be a true record and were duly signed by the chairman.

3. Matters Arising

James spoke of the Day Conference taking place on Saturday 24th March, where both Bishops Steven and Alan would be present. Five parishioners from St Dunstan's will be attending.

4. Notification of Other Business

Parishioners had been invited to give notice of any matter they wished to raise later in the meeting. Nothing had been mentioned.

5. PCC Annual Report

There was one question about the financial report regarding the differences between unrestricted and designated funds, and a typographical error was pointed out on page 2 of the accounts.

James mentioned the abundance of social events that had taken place over the last year, the new Monday lunchtime bible class at Monks Risborough School, the first ever wedding to take place at the vibrant St

Peter's Chapel – the second ever wedding is to take place in four weeks time – and the excellent network of pastoral care and support that exists within St Dunstan's and St Peter's.

6. Fabric Report

There were no questions on this report. James pointed out that at the last Quinquennial inspection the architect had commented that both St Dunstan's and St Peter's were well looked after.

7. Electoral Roll

There were no questions on this report, now brought together by Susanne Dodds. James commented on the strength in numbers over the last 5 or 6 years.

8. Other reports

There were no questions on the other reports previously circulated. James highlighted the vibrant life of both St Dunstan's and St Peter's.

9. Election of five members to the PCC

With the sad passing of both Harry Mullens and Keith Barnes, together with the standing down of Richard Agilar, Charlie Fairall and one other, there were five vacancies. The following had been formally proposed and seconded prior to the meeting and were duly elected: Sue Ingram, Charlie Fairall, Jos Baxter, Jill Iredale and Janet Griffin. All members were thanked by James for their time and efforts in supporting the church.

10. Election of one Representative to the Deanery Synod

Following the sad death of Harry Mullens there was a vacancy for one representative. Timothy Goode had been formally proposed and seconded prior to the meeting and was duly elected.

11. Election of Sidespersons

Those listed on the agenda were duly re-elected; Pat Argue, Anne Baker, Christine Ballard, Helen Brockington, Margaret Butler, Susanne Carr, Janet Griffin, Jackie Highe, Morna Hinch, Sue Ingram, David Kemp, David Manthorpe, Jackie Manthorpe, Philip Masterton-Smith, Douglas Miller, Margaret Pitman, David Powell, Pam Rye, June Timms, Jo Wade, Paul Woodward-Court and Rosemary Woodward-Court. All were thanked for their work in ensuring the smooth running of services. Margaret Pitman asked for more volunteer sidespeople at Evensong.

12. Appointment of Independent Examiner of Accounts

David Powell was re-elected to the role of Independent Examiner of Accounts, proposed by Rob Brown and seconded by Rosemary Woodward-Court.

13. Other business

There was no other business.

14. Closing Prayers

There being no further business, James Tomkins thanked members for attending and closed the meeting with the saying of the grace at 8.50pm.